

FACULTY PROFESSIONAL DEVELOPMENT ASSIGNMENT

Application Cover Sheet

Applications for the next academic year must be submitted to the department chair according to a schedule set by the Provost. All decisions will be rendered before the end of fall semester.

NAME:

DATE:

PROJECT TITLE:

SEMESTER:

YEAR:

I have reviewed this application and accompanying plan for instruction replacement (if needed), and I make the following recommendation:

Signatures	Check Recommendation		Date
	YES	NO	
Chair:			
Dean:			
FPDA Committee Chair:			
Provost:			
President:			

The application will be submitted in electronic (Word or PDF) and paper format. The application shall include the following:

- a. statement of goals and objectives compatible with the statement of purposes for the program
- b. anticipated schedule of progress during the assignment
- c. resume of applicant's professional career
- d. if applicable, proof of acceptance by cooperating universities, approval by granting agencies, etc.
- e. application cover page.