

Graduate Assistantships
Austin Peay State University College of Education
Position Classification: GTA/GRA/GAA

Students receiving a Graduate Assistantship will perform work relevant to the student's major field of study; the work will have academic value. The Graduate Assistant's supervisor will go over the specific job description with the student. These assistantships generally involve work with research, focus groups, outreach, technology, data collection and interpretation, and proctoring writing assessments. These are half-time assistantships which include 20 hours of work per week.

GTA restrictions: To preserve confidentiality, a GTA in the College of Education who is a MAT student may **not** grade papers of their peers or teach classes in which they are enrolled or that are on their specific program of study.

GRA restrictions: A GRA in the College of Education may **assist** a faculty member in conducting research, compiling articles for a literature review, analyzing and interpreting data and proof reading documents a faculty member has written. A GRA will not be asked to compose the initial draft of a paper or in any way be expected to contribute in a substantial way to a professional document unless the GRA is invited by the faculty to be a co-author.

General Graduate Assistantship Requirements

To be eligible for a General Graduate Assistantship, a student must meet the following requirements:

1. Be approved for regular admission to a graduate degree program.
2. Maintain GPA of 3.0.
3. Maintain 6 hours per term

Preferred Skills

1. Ability to efficiently operate a personal computer and associated software (Outlook, Word, Excel, etc.)
2. Ability to communicate effectively and appropriately.
3. Ability to maintain confidentiality of records and information.
4. Ability to interact in an effective and appropriate manner with diverse populations, the University community and the public.
5. Ability to detect and correct grammatical and spelling errors in written correspondence.
6. Ability to handle multiple tasks simultaneously.

The College of Education:

The College of Education at Austin Peay State University provides teacher training in an environment that provides opportunities for students and faculty to work and learn together. Small classes provide opportunities for students and faculty to establish relationships that will last throughout a student's academic career. Teaching and advising are valued skills and weighed equally with research in the evaluation process.

Application Procedure

Online application is available at <http://www.apsu.edu/cogs/GAApplication08.pdf>