



Four Year Plan

Freshman Year	Sophomore Year
<ul style="list-style-type: none"> • Join a club or student organization. • Visit the Office of Career Services and learn how to use Jobs4Govs to search for jobs and internships. • Think about a part-time job or volunteer experience after the first semester/ year. • Explore What Can I Do With This Major to connect your major to possible career paths via apsu.edu/careers/resources. • Take the Career Finder quiz under the Resources tab in your Jobs4Govs account. • Begin your first resume. The Office of Career Services offers resume examples, as well as workshops each semester. • Use the Office of Career Services workshops and information sessions to explore your interests and values as they relate to possible career paths. • Get to know your academic advisor and faculty in your department. If you are undeclared, meet some of the faculty who teach your general education classes. • Begin working on your interview skills. The Office of Career Services has an online program called Ready Prep Interview readyprepinterview.com that you can use to assist with your growth. 	<ul style="list-style-type: none"> • Have the Office of Career Services review your resume. • Join professional organizations relevant to your chosen career. • Schedule a practice mock interview with Career Services. • Begin building a network of colleagues, faculty and prospective employers. • Seek leadership positions in clubs, organizations or student government. • Find international jobs, internships, expert advice and visa requirements for work abroad via GoinGlobal available in Jobs4Govs. • If you are undecided, think about majors that complement your “general” career goals. Setup an appointment with a career advisor and then follow up with your academic advisor. • Plan a summer internship or job to gain professional experience. Use Internships.com to search for opportunities. Internship workshops are offered each semester. • Continue to explore your interests, skills and values by attending employer information sessions on campus. If you’re still undecided, consider scheduling a Career Services appointment to complete a career assessment to determine your interests, skills, and values.
Junior Year	Senior Year
<ul style="list-style-type: none"> • Secure informational interviews, job shadowing and/ or internship/co-op experiences. • Seek additional leadership positions in clubs and organizations. • Develop and nurture mentor relationships with faculty and business leaders. Seek out research and hands-on opportunities across campus. • Research graduate or professional schools and schedule admissions tests. • Update your resume and student profile information in Jobs4Govs. Submit your resume to careerservices@apsu.edu for review. • Establish goals for summer internships that include focusing on specialty areas in your chosen field. • Use What Can I Do With this Major to determine specialized areas in your chosen field and search for industry contacts via LinkedIn and CareerShift in Jobs4Govs. 	<ul style="list-style-type: none"> • Take graduate admissions tests. • Update your resume and make sure it is uploaded in Jobs4Govs. • Attend Graduate and Professional School Fairs and Career Fairs relevant to your interests. • Submit applications for graduate and professional schools in the fall of your fourth year. • Research company information on Jobs4Govs or Glassdoor.com. • Interview, interview, interview ... and tell the Office of Career Services when you accept a position! • Complete the First Destination Survey under Surveys in your OneStop account two weeks prior to graduation. • Strengthen relationships with your advisors, faculty and mentors to establish references and recommendations. • Celebrate, because the real work begins now!

