## **How Do I Withdraw Online?**

- 1. Log in to AP Self Service of OneStop
- Under Registration, choose Withdraw from APSU.

Personal Information Student Faculty Services Employee Finance Financial Aid and V

## Registration

OneStop Advising Page

Select Term

Active Registration

Change Class Options

Change or Declare Major, Concentration and/or Minor

How to Change Major

Degree Compass(Course Recommendations)

## **DEGREE EVALUATION SYSTEMS**

Degree Works

For all undergraduate students under the 2014-15 Bulletin and forward and all certificate seeking graduate students

Degree Evaluation

For all undergraduate students under the 2013-14 Bulletin and all degree seeking graduate students

Declare Graduate Program of Study

Look Up Classes

Schedule of Classes - Printable

Schedule of Classes - Winter Term

## Registration

How to Register
How to register for Winter Term New!!!

AP Schedule Planner

How to use AP Schedule Planner PDF Video

AP Schedule Planner - Class Cart Wish List

Add or Drop Classes

How to Add/Drop Classes

Late Add Course Request

How to Late Add

Course Choice Counts

Registration Fee Assessment

Registration History

Registration Status

Student Detail Schedule

Student Printable Schedule with Textbook Express

VA Certification Request

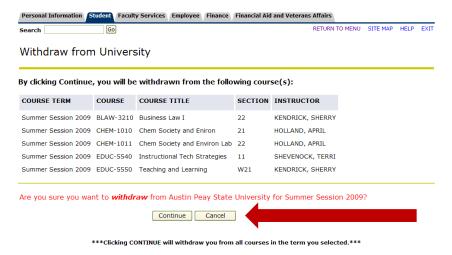
Week at a Glance

Drop All Courses for a Selected Term/Semester Drop All Courses for a Selected Term/Semester

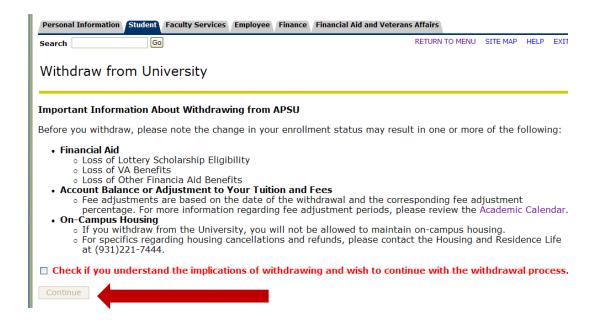
3. Choose effective term for withdrawal, then **Continue**.



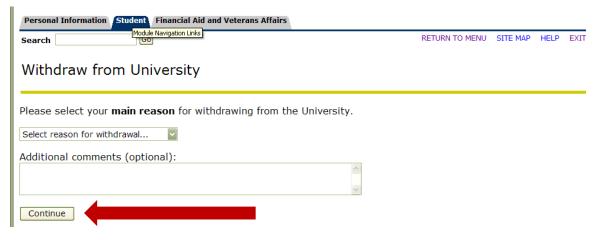
4. Choose **Continue** to confirm withdrawal.



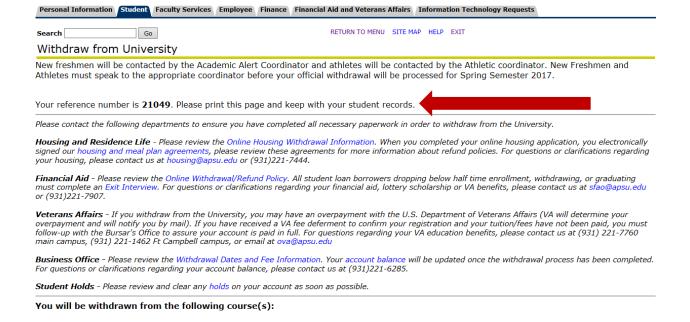
5. Check that you understand the implications of withdrawing, then choose **Continue.** 



6. Select the main reason for withdrawing from the University, then **Continue**.



7. You will receive a **Reference Number** that you will need to write down.



Notifications will be sent to your APSU student e-mail account as you are withdrawn from the individual courses and when the withdrawal process has been completed. If you have any questions regarding your online withdrawal, please contact the Office of the Registrar at (931)221-7121.

STEINQUEST, DAVID

SECTION INSTRUCTOR

**COURSE TERM** 

COURSE COURSE TITLE

Spring Semester 2017 MUS-5470 Indiv Instruc Percussion 87

8. You will receive an email as you are withdrawn from each course and a final email once your withdrawal of all courses is complete.